

Special Edition Newsletter

Ron Greening <greeninglawfirm@greeninglawfirm.ccsend.com>

on behalf of

Ron Greening <greeninglawfirm@greeninglawfirm.com>

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To: Carl Camera <carl@vinebranches.com>

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Special Edition Newsletter

The Greening Law Firm P.C.



Call us today for Estate Planning
from the safety of your home

Offering you professional remote estate planning

We hope that you and your families are well. We are monitoring developments with the COVID-19 situation, and your health and well-being are a high priority for us.

Our office is open and the work for our clients continues. We want to help you and your family complete all of your important planning, trust administrations, and probate matters in this important time. Now is an important time to consider new planning and updates to:

- Living Trusts
- Heritage Trusts
- Wills
- Powers of Attorney (Property and Medical)
- Medical Directives
- Advanced Planning, such as
 - LPs and LLCs
 - Retirement Account Trusts and Planning

Please call or email us to explore updates to your estate plan.

In an abundance of caution, our staff is mainly working from home. **We have decided that, for the time being, all appointments will be virtual appointments.** As we continue our virtual appointments, we are confident that the meetings will be highly effective, serve our clients' needs, and add "social distancing" that will make everyone feel safe and relaxed. Each appointment's duration and format are similar to an in-person appointment. We discuss all the same issues that would be discussed in person.

VIRTUAL APPOINTMENTS

Our virtual appointments can take place in several ways, depending on your needs. Virtual appointments will enable us to see and hear one another (or just hear one another, if you prefer a telephone conference), while enabling us to discuss the same important estate planning topics as though we were here in our physical office. You might choose to have your appointment by:

1. Telephone Conference. We are pleased to offer consultations by telephone, and have done this for clients for many years, and are comfortable with the process.

2. Video Conference. We have equipped our office conference room and our virtual offices with video conferencing capabilities. You can have a video conference with us using your home computer or even smartphone. If you would like to meet by video conference but do not have video conference capabilities at home, we have a laptop that we are ready to deliver to you for use during your virtual meeting with us. The sanitized laptop has a built-in camera, microphone, everything necessary for you to have a productive virtual meeting in the comfort of your home. We want to make this process easy for you.

COMMUNICATING WITH US

All staff are connected to the office telephone system and computers. We read and respond to your emails and phone messages just as before. We are also retrieving our "snail mail," so feel free to send us items via regular U.S. mail too.

If you have an in-person appointment scheduled with us in the near future and you have not yet heard from us, please call our office. We can discuss rescheduling your appointment or converting it to a virtual appointment. If you are contacting us for the first time, we will also discuss your preferences for your appointment.

ONLINE RESOURCES

We have several online resources on our website that allow you to learn more about your estate planning and our services. Please visit www.greeninglawfirm.com, particularly if you are a new client with an upcoming consultation.

We are updating our website and will have new information for you to learn about important topics in estate planning.

Please call us with your concerns or questions. Be safe.
The Attorneys & Staff of The Greening Law Firm P.C.

Call us or visit our website today

Call us at (512) 476-0888 or email us at greeninglawfirm@greeninglawfirm.com with your concerns or questions.

Visit our website



Thank you for the privilege of serving you. We look forward to hearing from you soon.

Regards,

Ron Greening, Jeff Harris and the Staff of the Greening Law Firm, P.C.



The Greening Law Firm | 506 West 15th Street, Austin, TX 78701

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